

CAPITAL PLANNING REGION O/A WINNIPEG METROPOLITAN REGION
Board Meeting #2: Thursday June 15, 2023

START TIME: 9:15 a.m.
ENDED: 10:25 a.m.
LOCATION: Canad Inns Polo Park - 1405 St Matthews Ave (Ambassador K)

BOARD MEMBER	POSITION		PRESENT (In person or Zoom)	REGRETS
Michael Moore	Chair		P In person	
Elisabeth Saftiuk	Vice Chair		P In person	
Mayor Scott Gillingham	Past Chair Executive	City of Winnipeg	P Zoom	
Reeve Brad Erb	Director Executive	RM of Macdonald	P In person	
Mayor Debbie Fiebelkorn	Director Executive	RM of St. Clements		O Regrets
Mayor Armand Poirier	Director	RM of Taché	P In person	
Mayor Carla Devlin	Director	RM of East St. Paul		O Regrets
Reeve Christa Vann Mitchell	Director	RM of Cartier		O Regrets
Reeve Delmer Nott	Director	RM of St. Francois Xavier	P In person	
Mayor Jim Robson	Director	RM of Headingley	P In person	
Councillor John Buffie	Director	City of Selkirk	P In person	
Mayor Joy Sul	Director	RM of St. Andrews	P In person	
Reeve Ken Mulligan	Director	RM of Rosser	P In person	
Mayor Myron Dyck	Director	Town of Niverville		O Regrets
Mayor Patrick Therrien	Director	RM of Springfield	P In person	
Mayor Peter Truijen	Director	RM of West St. Paul	P In person	
Mayor Rick Gamble	Director	Village of Dunnottar		O Regrets
Mayor Sandra Smith	Director	Town of Stonewall	P In person	
Councillor Shane Pelletier	Director	RM of Ritchot	P In person	
Reeve Wes Taplin	Director	RM of Rockwood		O Regrets
STAFF				
Colleen Sklar	Executive Director	WMR	P In person	
Jennifer Freeman	Program Manager	WMR	P In person	
GUESTS				
Deputy Minister Bruce Gray		Province of Manitoba	P In person	
Dr. Robert Murray	Interlocutor	Dentons	P In person	

GUESTS continued				
Bradley Madison		Pitblado	P In person	
Marissa Warshawski		Warshawski Consulting	P Zoom	
Nicole Magas		Province of Manitoba	P In person	

1. OPENING – CALL TO ORDER

Action: Declaration Lead: Chair Moore

Meeting called to order by Chair Moore at 8:30 a.m.

2. WELCOMING REMARKS & PRESENTATION ON REGIONAL PLAN ADOPTION PROCESS

Action: Information Lead: Deputy Minister Bruce Gray, Municipal Relations

Deputy Minister Bruce Gray presented on the regional plan (Plan20-50) adoption process as per *Capital Planning Region Regulation*. Documents included with the Board meeting package:

- Memo dated June 1, 2023 establishing the Plan20-50 Technical Advisory Committee (TAC)
- Terms of Reference for TAC
- Letter dated June 5, 2023 to Board Chair together with Regional Plan Adoption Process (step by step) chart

3. MEETING AGENDA

Action: Approval Lead: Chair Moore

Approval of meeting agenda for June 15, 2023, as presented.

Motion: To approve the meeting agenda for June 15, 2023, as presented.

Moved: Sandra Smith Seconded: Patrick Therrien Carried.

4. MEETING MINUTES

Action: Approval Lead: Chair Moore

Approve Board meeting minutes for April 26, 2023 (meeting #1) as presented.

Motion: To approve the Board meeting minutes for April 26, 2023, as presented.

Moved: Armand Poirier Seconded: Brad Erb Carried.

5. PRESENTATION ON FIDUCIARY DUTY

Action: Information Lead: Bradley Madison, Legal Counsel, Pitblado

Bradley Madison, Legal Counsel with Pitblado presented on the topic of conflict of interest and the fiduciary obligations as a Capital Planning Region Board member.

6. CONSENT AGENDA

Action: Approval of Consent Agenda

Lead: Chair Moore

- 6.1. Approval of Executive Committee meeting minutes for May 18, 2023 as presented.
- 6.2. Receive for information - Provincial Funding Agreement Briefing Note and Agreement 6.2.1
- 6.3. Receive for information - Financial Report
- 6.4. Receive for information - Briefing Note on Transition Progress Report (including confirmed board meeting schedule) together with Transition Progress Report 6.4.1

Motion: To approve the Consent Agenda, as presented.

Moved: Peter Truijen

Seconded: Joy Sul

Carried.

7. POLICY AND PROCEDURE MANUAL

Action: Approval

Lead: Dr. Robert Murray

Briefing Note and the three (3) policy documents listed below were included with the Board meeting package. These policy documents are in alignment with legislation and regulation and, once approved, will be included in the Board Policy and Procedure Manual.

- 7.1 Procurement Policy
- 7.2 Member Contribution Policy
- 7.3 Financial Reporting & Budgeting Policy

Motion: To approve and formally adopt the Member Contribution Policy and the Financial Reporting & Budgeting Policy as presented.

Moved: Peter Therrien

Seconded: Sandra Smith

Carried.

Note: Approval of the Procurement Policy was deferred to the next board meeting scheduled for Thursday September 14, 2023. Chair Moore requested that any questions or comments regarding the Procurement Policy should be sent to Program Manager, Jennifer Freeman.

8. NEW BUSINESS

9. IN CAMERA

Action: Information & Discussion

Motion to move in camera at 9:43 a.m.

Moved: Brad Erb

Seconded: Jim Robson

Carried.

Motion to move out of camera at 10:15 a.m.

Moved: Delmer Nott

Seconded: John Buffie

Carried.

10. NEXT BOARD MEETING DATE

- Thursday September 14, 2023, at 9:00 a.m. – 12:00 p.m. (Canad Inns)
- Confirmed meeting schedule for 2023 & 2024 in Briefing Note at item 6.4.1.

11. MEETING ADJOURNED

Action: Approval

Lead: Chair Moore

Motion to adjourn meeting at 10:25 a.m.

Moved: John Buffie

Seconded: Armand Poirier

Carried.

I hereby confirm that the above meeting minutes accurately reflect the discussions and decisions made during the Capital Planning Region o/a Winnipeg Metropolitan Region held on June 15, 2023.

Michael Moore
Board Chair
September 14, 2023